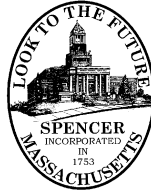


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562



SUPERINTENDENT
STEVEN J. TYLER, P.E.

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Minutes of Meeting held May 6, 2015

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present: David O'Coin
Norman Letendre, Jr.
Robert Fritze, Jr.

Staff present: Steven Tyler, Superintendent
Gregory Karpowicz, Chief Water Operator
Carol Dearborn, Sr. Clerk

Meeting was called to order at 5:10 pm

Read and accepted minutes for April 1st, 2015

Reviewed invoices & signed vouchers

Signed Monthly Commitment

Meadow Well Update/Peter Newton, Bristol Engineering Advisors, Inc.:

Well has been cleaned and a new pump, new motor, and new check valve installed April 2015, Maher Services. Peter Maher shared well issues discovered during cleaning with Peter Newton, Bristol Engineering Advisors Inc., for recommendations regarding the future of the well.

Well was established in 2004. Pictures provided by Maher Services of well screen after the well was cleaned shows screens have been exposed to stresses not designed to bear the weight of overlying well or aquifer materials. Well screens have minimal compression strength. Screen failure is inevitable. Failure will be extreme. Long term solution is to replace the well, not the site. Recommendations include tests and data collection on well to determine how to build a well that will last 30-40 years. Timetable for survey and data analysis of Meadow Well projected to be completed by the end of June 2015 with pump tests scheduled for July 2015. Initial cost \$5,000.00. Norman motioned, David seconded, to move forward with survey, data analysis, and tests presented on Meadow Well.

Public Water Systems Award/2015 Water Conservation Award: Presented to the Spencer Water Department by the Department of Environmental Protection's Drinking Water Program for its outstanding performance in 2014. Recognized for conserving our drinking water to ensure we have enough water for future generations and to minimize impacts to our water resources, a major undertaking of a public water system. Congratulations to Mr. Karpowicz and Water Department employees for going above and beyond what is required in water conservation.

34 High Street-SF - Water Commissioners reviewed hardship letter. Reviewed residents water bills and previous payments. David made motion, Norman seconded in favor to make payment agreement. Balance of outstanding bill to be paid in full by August 26, 2015.

1 Chestnut Street-SF – Owner requesting abatement on current water bill. Pipe burst in February of 2015. After reviewing water/sewer bill and discussing circumstances of emergency service call, David motioned to deny abatement, Robert seconded, unanimous vote.

Public Meeting Adjourned at 5:50 pm, motion by David, seconded by Norman.